

## **Hartlepool Photographic and Digital Group General Rules**

1. That this organisation shall be called the "Hartlepool Photographic and Digital Group".
2. The objects of the Group shall be the study of photography for the mutual improvement, benefit and recreation of its members.
3. The Group shall consist of ordinary and honorary members.
4. The annual subscriptions shall be an amount as determined or reviewed at the Annual General Meeting. In the event of a member not paying their subscription for one year, his or her name shall be deleted from the roll of membership. Subscriptions are due at the September meetings.
5. Membership applicants may be admitted at any ordinary or Committee meetings.
6. The Group normally meets weekly from September to May. Special meetings may be held at other times if necessary.
7. The business of the Group shall be arranged by an Executive Committee consisting of:- President, Vice President, Hon. Treasurer, Hon. Secretary, Syllabus Secretary and Committee Members. Competition Secretary and Exhibition Secretary to be made ex-officio members of the Committee. They shall be elected at the Annual General Meeting. Two members of the Executive Committee shall retire annually and be eligible for re-election. Other officers shall retire annually and be eligible for re-election. The Committee shall have power to fill vacancies during the session and shall have the power to co-opt if necessary. Five shall form a quorum.
8. The Trustees of the Group shall be the President and Vice-President.
9. The Annual General Meeting shall normally be held during May, when the office bearers shall be elected and two auditors appointed for the year.
10. Any motion affecting the alteration of or additions to these rules can only be given effect to on being carried at the Annual General Meeting, provided that one month's notice has been given in writing to the Secretary; or otherwise at an Extraordinary General Meeting which the Secretary shall be bound to convene within one month of the receipt of a requisition signed by five members of the Group. Any member proposing an alteration or addition to any of the Group's rules must be a paid up member for at least twelve months.
11. All members shall be at liberty to bring friends to any ordinary meetings or excursions of the Group.
12. Any member found abusing property or privileges of the Group shall be liable to be expelled from the Group. The Executive Committee shall be the sole judge.
13. All members shall be responsible for the general cleanliness and tidiness of the premises.